

Who we are

At Service Canada, we bring Government of Canada services and benefits together in a single delivery network. We provide Canadians with one-stop, personalized service they can access however they choose—by phone at 1 800 O-Canada, on the Internet at servicecanada.gc.ca, or in person at Service Canada Centres across the country.

Our role in delivering the Common Experience Payment

Service Canada and Indian Residential Schools Resolution Canada (IRSRC) are jointly responsible for the Common Experience Payment (CEP) component of the Indian Residential Schools Settlement Agreement. At Service Canada, we will accept your CEP applications in person at our Service Canada Centres, by mail, or through our outreach locations in local communities. Once we receive it, we will process your application as quickly as possible.

How you can help us process your claim quickly

To avoid delays in processing your application, please remember to:

- include your proper identity documents;
- list your full name, as well as all names you were known by at residential school(s);
- list all of the residential schools you lived in and when;
- include your complete mailing address, including the postal code; and
- sign your application.

Please note:

- **If you have any questions about the application form, please contact us at 1-866-699-1742 for assistance. TTY users can reach us at 1-800-926-9105. Both numbers are toll free.**
- **If you do not complete your application in full, or if you forget to sign it, our processing of your application will be delayed.**
- **If you cannot provide an original or certified true copy of one of the documents required to verify a change of name, you may submit a guarantor declaration (see attached). For more information on using guarantor declarations to demonstrate a change of name, please contact us at 1-866-699-1742 (1-800-926-9105 for TTY users) or online at www.servicecanada.gc.ca or visit your local Service Canada Centre.**
- **If we need more documentation than what we ask for on the application form, we will contact you directly by phone or mail.**

We will process your application as quickly as possible, and we will notify you within 60 days of our making a decision. For information about the status of your application, **please contact us at 1-866-699-1742. TTY users can reach us at 1-800-926-9105.** Both numbers are toll free.

How we make the payments

Former students who receive a Common Experience Payment will have the option of either receiving a cheque by mail or having the payment made by direct deposit (available in Canada only). Direct deposit is the fastest and most secure option, since we deposit the payment directly into your bank account. If you would like to take advantage of direct deposit, please provide your bank information in the appropriate area of the application form, or attach a “VOID” cheque.

Please note: Direct deposit is not available for Common Experience Payments issued to estates or personal representatives of former students.



APPLICATION FOR COMMON EXPERIENCE PAYMENT FOR FORMER STUDENTS WHO RESIDED AT INDIAN RESIDENTIAL SCHOOL(S)

PLEASE PRINT IN INK

Please fill in all boxes or write "not applicable"

If you are applying as the legal Personal Representative of a mentally incompetent or minor person, or if you are applying for a person who died on or after May 30, 2005 or for someone who attended the Mohawk Institute and who died on or after October 5, 1996, please use the Common Experience Payment Application for Personal Representative or Estate available from Service Canada at www.servicecanada.gc.ca or call Service Canada at **1-866-699-1742 (TTY 1-800-926-9105)**.

| SECTION A | | | |
|---|--------------------------------|---|---------------------------------|
| 1. IDENTIFICATION <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms | | Language Preference <input type="checkbox"/> English <input type="checkbox"/> French | |
| Current First Name | Middle Name (if applicable) | Last Name | |
| OTHER NAME(S) BY WHICH YOU WERE KNOWN AT RESIDENTIAL SCHOOL AND/OR TRADITIONAL NAME <i>Please provide all names including name at birth and common alternate spellings and nicknames (example: Celina, Lena).</i> | | | |
| First Name(s) | Middle Name(s) (if applicable) | Last Name(s) | |
| Full names of mother, father and/or guardian(s)/caregiver(s) while you attended residential school (Guardian(s)/caregiver(s) may be traditional adoptive parents, extended family or members of your community). <i>Providing this information is not required for eligibility but may help us in confirming your school experience.</i> | | | |
| Mother (maiden/birth name) | First Name _____ | Last Name _____ | |
| Father | First Name _____ | Last Name _____ | |
| Guardian(s)/Caregiver(s) (if applicable) | First Name _____ | Last Name _____ | |
| Relationship of guardian(s)/caregiver(s) to the former student (for example, aunt, grandmother, friend, etc) _____ | | | |
| 2. CURRENT ADDRESS | | | |
| ADDRESS (No., Street, Apt., R.R., P.O. Box) | | | City/Town/Community |
| Province /Territory/State | Country | Postal Code/Zip Code | Telephone number () - |
| MAILING ADDRESS (No., Street, Apt., R.R., P.O. Box) | | | City/Town/Community |
| Province /Territory/State | Country | Postal Code/Zip Code | Telephone number () - |

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)





3. DATE AND PLACE OF BIRTH

YEAR / MONTH / DAY / PROVINCE / TERRITORY / STATE / COUNTRY

PLEASE INDICATE WHICH GROUP YOU BELONGED TO AT RESIDENTIAL SCHOOL

- Status Indian Non-Status Indian Métis Inuit(Nunavut) Inuit(Québec) Inuvialuit Non-Aboriginal

The information you provide in this section is mandatory. This information will be provided to Indian Residential Schools Resolution Canada to assist in processing your application in accordance with the Court approved principles.

4. PROOF OF IDENTITY REQUIRED

Proof of your identity is required. See Section B for information.

Please check which documents you are submitting:

Key Documents:

If the name on your application is different than the key documents please provide an original or certified true copy of one of the following:

- Original Birth Certificate or two of the following, one of which must have a photograph:
 Certificate of Indian Status
 Provincial/Territorial Driver's License
 Provincial/Territorial Health Card
 Canadian Passport
 Marriage Certificate / Registration
 Divorce Decree
 Legal Change of Name Document
 Adoption Papers

5. INDIAN RESIDENTIAL SCHOOL(S) AT WHICH YOU RESIDED (Please see Section C for School Number)

Please tell us, to the best of your recollection, about all of the schools at which you resided. You will need to indicate the school number(s) from the approved list in section C and tell us when you started and when you left. If you left the school for a period of time (other than for vacation and/or holidays), then later returned to the same school, please list this as a separate school.

School # [] Resided: From ___/___/___ To ___/___/___
Month or Season Year Month or Season Year

If listing more than four Indian Residential Schools, please provide the information on an additional page.

If you could not find the name of the school on the approved list, write the name here: _____

Town/Community and Province/Territory in which the school was located: _____

Resided: From ___/___/___ To ___/___/___
Month or Season Year Month or Season Year





6. IF YOU WOULD LIKE DIRECT DEPOSIT *(In Canada Only)*

Do you want your Common Experience Payment deposited into your account at a bank or financial institution?

- No Yes (Complete this section)

If you have a Chequing Account, please attach an unsigned personalized cheque. Write the word "VOID" on the front of the cheque.

or

If you have a Savings Account, complete the boxes below (you may wish to contact your bank or financial institution to obtain this information):

Branch Number

Institution Number

Account Number

Name of Financial Institution

Name(s) on the account

Telephone number of your financial institution



SIGNATURE

My signature/mark indicates that the information I have provided in this application is true and accurate to the best of my knowledge. I acknowledge that knowingly making a false or fraudulent application could result in criminal prosecution. I understand that every application is subject to verification.

Applicant's Signature

Year

Month

Day

▶ _____

I understand that the information requested in this application is required for the administration of the Common Experience Payment and that the information will be provided to Indian Residential Schools Resolution Canada in order to determine my eligibility. I understand that personal information is protected under the *Privacy Act and the Department of Social Development Act (DSD Act)*. I have the right to request access to my personal information and am aware that the information may be used or disclosed within the conditions set out in the *Privacy Act, DSD Act* and outlined in the Personal Information Bank (HRSDC PPU 100).

SIGNATURE WITH A MARK

If the applicant signed with a mark (for example "X"), the mark must be made in the presence of a witness. A witness may be a relative.

The witness must provide the following information:

Witness' first name, initial and last name

Relationship to the applicant

| | | | |
|--|---------|----------------------|---------------------------|
| Address (No., Street, Apt., R.R., P.O. Box) | | City/Town/Community | |
| Province /Territory/State | Country | Postal Code/Zip Code | Telephone number () - |

If the applicant signed with a mark, the witness must also sign the following declaration:

I have read the content of this application to the applicant who understands and confirms the complete contents and who made his or her mark in my presence.

Signature of Witness

Year

Month

Day

▶ _____

**NO NEED TO RETURN PAGES 5-11 WITH APPLICATION****SECTION B****DOCUMENT REQUIREMENTS****I. IDENTITY REQUIREMENTS**

1. You must submit your original birth certificate with the application form. It will be returned to you once your identity has been confirmed.
- or**
2. If you do not have an original birth certificate, you may visit a Service Canada Centre to present two (2) of the following documents, one of which must have a photograph:
 - Certificate of Indian Status (issued by Indian and Northern Affairs Canada);
 - Provincial / Territorial Driver's Licence;
 - Provincial / Territorial Health Card;
 - Canadian Passport.
 3. If you choose to mail your application and your original birth certificate is not available, you must submit **certified true copies** of at least two (2) of the documents listed in number 2. The original documents must be presented to an individual who will certify that the copies pertain to your identity. This individual must be a Canadian citizen residing in Canada, must be available to Service Canada for verification, and must have known you personally for a minimum of two years.

Please note that you cannot certify a copy of your own documents.

On the copy of the identity document that **does not feature a photo**, the person certifying the document must include the statement "I certify this to be a true copy of the original". On the copy of the identity document that **features a photo**; the person certifying the document must include the statement "I certify that this is a true copy of the original and that the image is a true likeness of the applicant. I am a Canadian citizen and have known the applicant personally for at least two years." On all copies of identity documents, they will also include their printed name, position, signature, contact information and the date they certified the document.

The following can certify the documents:

- Chief or Councilor of First Nations Band Council
- Council of the Métis Settlements General Council and Members of the Saskatchewan Provincial Métis Council
- Dentist
- Executive Officer of Nunavut Tungavik Inc
- Executive Officer of Inuvialuit Regional Corporation and of the six (6) Inuvialuit Community Corporations (Northwest Territories)
- Executive Officer of Makivik (Northern Québec)
- Judge
- Lawyer (member of a provincial bar association)
- Notary (in Québec)
- Magistrate
- Mayor
- Medical doctor
- Minister of religion authorized under provincial law to perform marriages

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)

**SECTION C****INDIAN RESIDENTIAL SCHOOL IDENTIFICATION**

Complete Section A, Block 5 by entering the number(s) corresponding to the school(s) at which you resided. Please note that additional Indian residential schools may be added to this list from time to time. Please check the official list of Indian residential schools found on the Settlement Agreement web site: <http://www.residentialschoolsettlement.ca/schools.html>

Residential Schools**YUKON RESIDENTIAL SCHOOLS**

| | | |
|----|--|---------------|
| 01 | Carcross (Choooutla) | Carcross |
| 02 | Coudert Hall (Whitehorse Hostel/Student Residence – Predecessor to Yukon Hall) | Whitehorse |
| 03 | Shingle Point (Predecessor to All Saints, Aklavik) | Shingle Point |
| 04 | Whitehorse Baptist | Whitehorse |
| 05 | Yukon Hall (Whitehorse/Protestant Hostel) | Whitehorse |

NORTHWEST TERRITORIES RESIDENTIAL SCHOOLS

| | | |
|-----|--|-----------------|
| 06 | Immaculate Conception (Aklavik Roman Catholic) | Aklavik |
| 07 | All Saints (Aklavik Anglican) | Aklavik |
| 08 | Fleming Hall (Fort McPherson) | Fort McPherson |
| 09 | Sacred Heart (Fort Providence) | Fort Providence |
| 10 | St. Joseph's (Fort Resolution) | Fort Resolution |
| 11 | Bompas Hall (Fort Simpson Anglican) | Fort Simpson |
| 12 | Lapointe Hall (Fort Simpson Roman Catholic) | Fort Simpson |
| 13 | Breynat Hall (Fort Smith) | Fort Smith |
| 14 | Grandin College | Fort Smith |
| 15 | Hay River (St. Peter's) | Hay River |
| 16 | Grollier Hall (Inuvik Roman Catholic) | Inuvik |
| 17 | Stringer Hall (Inuvik Anglican Hostel) | Inuvik |
| 18 | Akaitcho Hall (Yellowknife) | Yellowknife |
| 130 | Federal Hostel at Fort Franklin | Déline |

NUNAVUT RESIDENTIAL SCHOOLS

| | | |
|----|-------------------------------------|--------------------------|
| 19 | Chesterfield Inlet (Turquetil Hall) | Chesterfield Inlet |
| 20 | Federal Tent Hostel at Coppermine | Coppermine |
| 21 | Federal Hostel at Baker Lake | Qamani'tuaq, Qamanittuaq |
| 22 | Federal Hostel at Belcher Islands | Sanikiluaq |
| 23 | Federal Hostel at Broughton Island | Qikiqtarjuaq |
| 24 | Federal Hostel at Cambridge Bay | Cambridge Bay |
| 25 | Federal Hostel at Cape Dorset | Kinngait |
| 26 | Federal Hostel at Eskimo Point | Arviat |

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)

**INDIAN RESIDENTIAL SCHOOL IDENTIFICATION**

Complete Section A, Block 5 by entering the number(s) corresponding to the school(s) at which you resided.

Residential Schools**NUNAVUT RESIDENTIAL SCHOOLS**

| | | |
|----|---|--------------------------|
| 27 | Federal Hostel at Frobisher Bay (Ukkivik) | Iqaluit |
| 28 | Federal Hostel at Igloolik | Igloolik/Iglulik |
| 29 | Federal Hostel at Lake Harbour | Kimmirut |
| 30 | Federal Hostel at Pangnirtung (Pangnirtang) | Pangnirtung / Panniqtuuq |
| 31 | Federal Hostel at Pond Inlet | Mittimatalik |

BRITISH COLUMBIA RESIDENTIAL SCHOOLS

| | | |
|----|---|---------------------|
| 32 | Ahousaht | Ahousaht |
| 33 | Alberni | Port Alberni |
| 34 | Cariboo (St. Joseph's, Williams Lake) | Williams Lake |
| 35 | Christie (Clayoquot, Kakawis) | Tofino |
| 36 | Coqualeetza | Chilliwack / Sardis |
| 37 | Cranbrook (St. Eugene's, Kootenay) | Cranbrook |
| 38 | Kamloops | Kamloops |
| 39 | Kitimaat | Kitimaat |
| 40 | Kuper Island | Kuper Island |
| 41 | Lejac (Fraser Lake) | Fraser Lake |
| 42 | Lower Post | Lower Post |
| 43 | Port Simpson (Crosby Home for Girls) | Port Simpson |
| 44 | St. George's (Lytton) | Lytton |
| 45 | St. Mary's (Mission) | Mission |
| 46 | St. Michael's (Alert Bay Girls' Home, Alert Bay Boys' Home) | Alert Bay |
| 47 | Sechelt | Sechelt |
| 48 | St. Paul's (Squamish, North Vancouver) | North Vancouver |

ALBERTA RESIDENTIAL SCHOOLS

| | | |
|----|--|-------------------|
| 49 | Assumption (Hay Lakes) | Assumption |
| 50 | Blue Quills (Saddle Lake, Sacred Heart, formerly Lac la Biche) | St. Paul |
| 51 | Crowfoot (St. Joseph's, Ste. Trinité) | Cluny |
| 52 | Desmarais (St. Martin's, Wabasca Roman Catholic) | Desmarais-Wabasca |
| 53 | Edmonton (formerly Red Deer Industrial) | St. Albert |
| 54 | Ermineskin | Hobbema |
| 55 | Fort Vermilion (St. Henry's) | Fort Vermilion |
| 56 | Grouard (St. Bernard's, Lesser Slave Lake Roman Catholic) | Grouard |

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)

**INDIAN RESIDENTIAL SCHOOL IDENTIFICATION**

Complete Section A, Block 5 by entering the number corresponding to the school(s) at which you resided.

Residential Schools**ALBERTA RESIDENTIAL SCHOOLS**

| | | |
|----|--|-------------------------|
| 57 | Holy Angels (Fort Chipewyan, École des Saints-Anges) | Fort Chipewyan |
| 58 | Joussard (St. Bruno's) | Joussard |
| 59 | Lac la Biche (Notre Dame des Victoire, predecessor to Blue Quills) | Lac la Biche |
| 60 | Lesser Slave Lake (St. Peter's) | Lesser Slave Lake |
| 61 | Morley (Stony) | Morley |
| 62 | Old Sun | Gleichen |
| 63 | Sacred Heart | Brocket |
| 64 | St. Albert (Youville) | Youville |
| 65 | St. Augustine (Smoky River) | Smoky River |
| 66 | St. Cyprian's (Queen Victoria's Jubilee Home) | Brocket, Peigan Reserve |
| 67 | St. Joseph's (Dunbow) | High River |
| 68 | St. Mary's (Blood, Immaculate Conception) | Cardston |
| 69 | St. Paul's (Blood, Anglican/Church of England) | Cardston |
| 70 | Sarcee (St. Barnabas) | T'suu Tina |
| 71 | Sturgeon Lake (St. Francis Xavier) | Calais |
| 72 | St. John's (Wabasca Anglican/Church of England) | Wabasca |
| 73 | Whitefish Lake (St. Andrew's) | Whitefish Lake |

SASKATCHEWAN RESIDENTIAL SCHOOLS

| | | |
|----|---|----------------------------|
| 74 | Beauval (Lac la Plonge) | Beauval |
| 75 | Crowstand | Kamsack |
| 76 | File Hills | Balcarres |
| 97 | Fort Pelly | Fort Pelly |
| 77 | Gordon's | Gordon's Reserve, Punnichy |
| 78 | Lebret (Qu'Appelle, Whitecalf, St. Paul's High School) | Lebret |
| 79 | Marieval (Cowesess, Crooked Lake) | Grayson |
| 80 | Muscowequan (Lestock, Touchwood) | Lestock |
| 81 | Prince Albert (Onion Lake Church of England, St. Alban's, All Saints, St. Barnabas, Lac La Ronge) | Prince Albert |
| 82 | Regina | Regina |
| 83 | Round Lake | Stockholm |
| 84 | St. Anthony's (Onion Lake Roman Catholic) | Onion Lake |
| 85 | St. Michael's (Duck Lake) | Duck Lake |
| 86 | St. Philip's | Kamsack |

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)



INDIAN RESIDENTIAL SCHOOL IDENTIFICATION

Complete Section A, Block 5 by entering the number corresponding to the school(s) at which you resided.

Residential Schools

SASKATCHEWAN RESIDENTIAL SCHOOLS

| | | |
|-----------|--|------------------|
| 87 | Sturgeon Landing (Predecessor to Guy Hill, MB) | Sturgeon Landing |
| 88 | Thunderchild (Delmas, St. Henri) | Delmas |

MANITOBA RESIDENTIAL SCHOOLS

| | | |
|------------|---|--------------------|
| 89 | Assiniboia (Winnipeg) | Winnipeg |
| 90 | Birtle | Birtle |
| 91 | Brandon | Brandon |
| 92 | Churchill Vocational Centre | Churchill |
| 93 | Cross Lake (St. Joseph's, Jack River Annex- predecessor to Notre Dame Hostel) | Cross Lake |
| 94 | Dauphin (McKay) | The Pas / Dauphin |
| 95 | Elkhorn (Washakada) | Elkhorn |
| 96 | Fort Alexander (Pine Falls) | Fort Alexander |
| 98 | Guy Hill (Clearwater, The Pas, formerly Sturgeon Landing, SK) | The Pas |
| 99 | Norway House United Church | Norway House |
| 129 | Notre Dame Hostel (Norway House Roman Catholic, Jack River Hostel, replaced Jack River Annex at Cross Lake) | Norway House |
| 100 | Pine Creek (Camperville) | Camperville |
| 101 | Portage la Prairie | Portage la Prairie |
| 102 | Sandy Bay | Marius |

ONTARIO RESIDENTIAL SCHOOLS

| | | |
|------------|--|------------------|
| 103 | Bishop Horden Hall (Moose Fort, Moose Factory) | Moose Island |
| 104 | Cecilia Jeffrey (Kenora, Shoal Lake) | Kenora |
| 105 | Chapleau (St. John's) | Chapleau |
| 106 | Fort Frances (St. Margaret's) | Fort Frances |
| 107 | Fort William (St. Joseph's) | Fort William |
| 108 | McIntosh | McIntosh |
| 109 | Mohawk Institute | Brantford |
| 110 | Mount Elgin (Muncey, St. Thomas) | Munceytown |
| 111 | Pelican Lake (Pelican Falls) | Sioux Lookout |
| 112 | Poplar Hill | Poplar Hill |
| 113 | St. Anne's (Fort Albany) | Fort Albany |
| 114 | St. Mary's (Kenora, St. Anthony's) | Kenora |
| 115 | Shingwauk | Sault Ste. Marie |

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)



INDIAN RESIDENTIAL SCHOOL IDENTIFICATION

Complete Section A, Block 5 by entering the number corresponding to the school(s) at which you resided.

Residential Schools

ONTARIO RESIDENTIAL SCHOOLS

- 116 Spanish Boys School (Charles Garnier, St. Joseph's, formerly Wikwemikong Industrial) Spanish
- 117 Spanish Girls School (St. Joseph's, St. Peter's, St. Anne's formerly Wikwemikong Industrial) Spanish

QUÉBEC RESIDENTIAL SCHOOLS

- 118 Amos (Saint-Marc-de-Figuery) Amos
- 119 Pointe Bleue Pointe Bleue
- 120 La Tuque La Tuque
- 121 Fort George (St. Philip's) Fort George
- 122 Fort George (St. Joseph's Mission, Résidence Couture, Sainte-Thérèse-de-l'Énfant-Jésus) Fort George
- 123 Sept-Îles (Notre Dame, Maliotenam) Sept-Îles
- 124 Federal Hostel at George River Kangirsualujuaq
- 125 Federal Hostel at Great Whale River (Poste-de-la-Baleine) Kuujjuaraapik / Whapmagoostui
- 126 Federal Hostel at Payne Bay (Bellin) Kangirsuk
- 127 Federal Hostel at Port Harrison (Inoucdjouac, Innoucdouac) Inukjuak

NOVA SCOTIA RESIDENTIAL SCHOOLS

- 128 Shubenacadie Shubenacadie

For assistance completing this form, please call Service Canada at 1-866-699-1742 (TTY 1-800-926-9105)

